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Dental Laboratory Inspection Checklist- Random

Name of the Facility: _____

Date of Inspection: ____/____/____

Ref.	Description	Yes	No	N/A	Remarks
2	General Licensure Criteria				
2.3.	Final Inspection and Issuing the License				
2.3.3.	Maintain adequate lighting and utilities, including temperature controls, water taps, sinks and drains, electrical outlets and communications.				
2.3.4.	Keep floors, work surfaces, and other areas clean and neat.				
2.3.5.	Clearly display the hours of operation of the facility as well as the type of services available.				
2.3.6.	Clearly display hazardous signs aimed to restrict access for the safety of patients, visitors and staff.				
2.3.7.	Designate secured areas for the collection of medical waste, general storage facilities for supplies and equipment and storing area for hazardous materials.				
2.3.12.	The facility license should be visibly posted on the premises.				
3	Physical Facility Criteria				
3.1.	General design considerations				
3.1.4.	Carpets cannot be used in the dental laboratories.				
3.1.5.	Selected flooring surfaces shall be easy to maintain, readily cleanable and appropriately wear-resistant for the location.				

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Dental Laboratory/Random	CP_9.6.03_F34	1	Jan 17,2023	Jan 17,2026	1/4

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3.1.6.	Wall finishes shall be washable, moisture-resistant and smooth, wall finish treatments shall not create ledges or crevices that can harbor dust and dirt.				
3.1.7.	Joints for floor openings for pipes and ducts shall be tightly sealed.				
3.1.8.	Wired glass; or plastic, break-resistant material that creates no dangerous cutting edges when broken shall be used in certain areas such as glass doors and sidelights				
3.1.9.	Laboratory work areas shall include sinks with water and access to vacuum, gases, telephone /data service, and electrical service as needed.				
3.1.15.	In the use of laboratory gases such as Oxygen and Argon, they must be placed securely and away from flammable gases. They may store in an upright position marked as empty or full and what gas it contains and secured through a canister holder or chained to the wall or building structure.				
3.1.17.	Appropriate first aid kit(s) must be readily accessible and regularly maintained				
3.1.21.	Sharps containers must be fixed near use areas.				
3.1.22.	Requirements for proper hand hygiene shall include but, not limited to:				
13.1.16.1.	Conveniently located hand wash basins, used only for washing purpose with hands free operating taps.				
13.1.16.2.	Wall mounted non-refilling liquid soap dispenser next to each hand wash basin.				
13.1.16.3.	Wall mounted paper towel in use.				
13.1.16.4.	Staff education on hand washing technique.				

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Dental Laboratory/Random	CP_9.6.03_F34	1	Jan 17,2023	Jan 17,2026	2/4

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3.1.32.	Waste and Environmental Management.				
3.3.	Lighting				
3.3.1.	The facility should have proper lighting for the working tables and working area.				
3.4.	Ventilation				
3.4.1.	The facility should be provided with suctioning fans to refine the atmosphere and with special suction placed above the thermal ovens to suck the ascending vapours and gases out of the ovens.				
3.5.	Safety				
3.5.1.	Fire Safety and Security Management				
3.5.1.2.	The facility shall maintain fire extinguishers and fire protection equipment and devices as per the Dubai Civil Defence requirements.				
3.5.1.3.	The facility should train staff to respond to fire events in the building, Orientation on the fire safety measures must be included in new staff induction program.				
3.5.1.4.	There should be evacuation maps posted in the facility to indicate current locations marked with "You are here" to provide information regarding Escape routes and Fire exits.				
3.5.1.8.	Emergency contact number for local police and Dubai Civil Defence shall be displayed.				
3.6.	Drainage System				
3.6.2.	Special filters should be placed under the basins to collect all dirt and left over plaster, to prevent it from going through the drainage system.				
3.7.	Smoking Policy				

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Dental Laboratory/Random	CP_9.6.03_F34	1	Jan 17,2023	Jan 17,2026	3/4

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3.7.3.	Signboards should be fixed at the main entrance, alerting individuals regarding this policy.				
3.8.	Equipment				
3.8.2.	All equipment used should be inspected, maintained and tested on a regular basis and according to manufacturers' specifications.				
6	Qualification requirements				
6.1.	All dental technicians should have appropriate valid licensure by DHA.				

Checklist	ID	Issue#	Issue Date	Revision Date	Page#
Dental Laboratory/Random	CP_9.6.03_F34	1	Jan 17,2023	Jan 17,2026	4/4